

Updated: 8/30/22

August 31, 2022 Board Meeting

1.) *President Calls the Meeting to Order – 6:00 p.m.*

2.) *Flag Salute*

3.) *Roll Call*

4.) *Statement of Presiding Officer*

5.) *Report of the Board President*

6.) *Report of Superintendent –*

7.) *Report of the Board Attorney –*

8.) *Minute Approval: June 30, 2022 – Special Meeting*

9.) *Committee Reports:*

Finance: Kevin Lim- Homecare Therapies Renewal Agreement, NJSIAA Membership, Additional signer on PNC Bank Accounts, Move across the guide (3), Payroll (7/29, 8/15, 8/30), August Bill List

Buildings & Grounds: Charlie Shin – Submission of Plans to DOE for HVAC Upgrades

Personnel: Eun Min- School Psychologist, Behaviorist, Social Worker, (2) Social Studies Teachers, Pre-K Teacher Resignation, Pre-K 3 Teacher, Student Council Advisor, (2) Leave Requests, Classroom Aides (ECC)

Curriculum: Peter Longo – Adoption of Curriculum & Textbooks – 2022-2023 school year

Negotiations: John Mattessich/Anieska Garcia –

Policy: Anieska Garcia – Title I – “Improving Academic Achievement & Parent/Family Engagement”

PTA/PTSA Liaison: Soo Chung –

*Student Activities/Field Trips: Eun Min - Class of 2023 – Car Wash (Sept. 24th),
Dance Team Trip to Orlando, Florida (2/9 – 2/13)*

Calendar/Food Service: Jason Kim–

10.) *Old Business:*

11.) *New Business: Disposal of Old & Obsolete Technology Equipment*

12.) *Audience Participation: Limited to 3 minutes per participant (Policy #9322)*

13.) *Closed Session – Leave Request, Other Matters*

14.) *Adjournment*

Special Meeting

August 31, 2022

The meeting was called to order at 6:30 p.m.

Location: The Early Childhood Center, 270 First Street, Palisades Park, NJ.

The assemblage saluted the Flag.

In attendance: Board members: Dr. Matarazzo, Eun Min, Anieska Garcia, Kevin Lim, Peter Longo,
John Mattessich, Charlie Shin
Superintendent Cirillo, Alek Kondovski, Assistant to the BA, Sarah Kim, Esq.

Absent: Soo Chung, Jason Kim

Statement of Presiding Officer:

In compliance with the Open Public Meetings Act, Chapter 213, P.L. 1975, I hereby state that adequate notice of the special meeting has been provided to the public by a written notice dated August 26, 2022.

The meeting has been:

- Emailed to all staff members
- Communicated to at least one of the Board's official newspapers
- Filed with the Borough Clerk of Palisades Park

Report of the Board President:

Dr. Matarazzo congratulated the custodial staff for doing an excellent job in preparing our 3 school buildings for opening day next week.

Report of the Superintendent:

The faculty reports on Tuesday & Wednesday, September 6th & 7th. Students return to school on Thursday, September 8th.

The district submitted an application for "Temporary Instructional Space" to the County DOE on 8/24/22. Reason: Current enrollment at the ECC and space issues needed for a Kindergarten homeroom on the 2nd floor at the Early Childhood Center.

Lindbergh School: Auditorium roof leaks have been repaired.

High School: Auditorium roof has been repaired. Ceiling tiles are being replaced in that area. Asbestos abatement project will begin on September 29th.

High School Courtyard: The trees have been removed, pavers installed, new tables and umbrellas have been ordered.

Report of the Board Attorney:

Sarah Kim is working on the contract language for the PPSA agreement. The MOA has been finalized.

Minute Approval:

Motion by J. Mattessich, seconded by A. Garcia to accept the BOE minutes for the June 30, 2022 year end meeting.

Roll Call: T. Matarazzo, E. Min, A. Garcia, K. Lim, P. Longo, J. Mattessich, C. Shin

Motion passes: 7 – 0

Finance Committee:

- 1.) RESOLVED that the Board upon the recommendation of the Superintendent renews an Agreement with "Homecare Therapies/Horizon Healthcare Resources" for the 2022/2023 school year. Horizon shall provide on an **as-needed basis** staffing services to include:

Registered Nurses	\$60.00 per hour
Licensed Practical Nurses	\$54.00 per hour
Health Aides	\$ 32.00 per hour
PT/OT/Speech Therapy	\$97.00 per hour

- 2.) RESOLVED that the Board upon the recommendation of the Superintendent approves membership in the NJ State Interscholastic Athletic Association (NJSIAA) for the 2022/2023 school year. Palisades Park High School is authorized to participate in the approved athletic activities sponsored by the NJSIAA. The BOE agrees to be governed by the Rules and Regulations of the NJSIAA. Annual membership dues: \$2,500.00.

- 3.) RESOLVED that the Board upon the recommendation of the Superintendent authorizes Aleksander Kondovski, Assistant to the Business Administrator, to execute and endorse checks written on all PNC Bank Accounts: Current, Athletic, Unemployment, Food Service, Payroll, Agency, Capital Reserve.

- 4.) RESOLVED that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator/Treasurer of School Moneys for the month ending June 30, 2022.

Furthermore, the Board certifies that in accordance with NJAC 6:20-2A (10e) that no major account or fund in the 2021/22 budget has been over-expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

(Full report on file in the Board Office)

5.) RESOLVED that the Board upon the recommendation of the Superintendent approves the following payroll amounts:

- July 29, 2022 \$284,394.93
- August 15, 2022 \$160,026.58
- August 30, 2022 \$147,006.92

6.) RESOLVED that the Board upon the recommendation of the Superintendent approves the following Salary Adjustment Requests, effective 10/14/2022:

Jessica Lanza
4th Grade Teacher
Current: Step 7/8 BA+15 = \$61,135.00
Adjustment: Step 7/8 MA = \$64,435.00

Sheila Nastasi
6th Grade Teacher
Current: Step 13 BA+15 = \$73,975.00
Adjustment: Step 13 MA = \$78,875.00

Nicole Ostuni
Pre-K 4 Teacher
Current: Step 12 BA+15 = \$70,185.00
Adjustment: Step 12 MA = \$73,485.00

7.) RESOLVED that the Board upon the recommendation of the Superintendent approves the August 2022 bill list in the amount of **\$1,493,542.17** as follows:

- Fund 10 (General/Current) \$878,128.92
- Fund 20 (Special Revenue) \$457,573.35
- Fund 20 (Prior Year) \$157,839.90

\$1,493,542.17

Introduced by: K. Lim

Seconded by: E. Min

All ayes on roll call: Garcia, Lim, Longo, Matarazzo, Mattessich, Min, Shin

Resolution adopted: 7 - 0

Buildings & Grounds Committee:

RESOLVED that the Palisades Park Board of Education, in the County of Bergen, NJ upon the recommendation of the Superintendent authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the "HVAC Upgrades at the Dr. Charles R. Smith Early Childhood Center, the Lindbergh Elementary School, and the Palisades Park Jr/Sr High School" to serve as an application to the Office of School Facilities, and an amendment to the district's Long Range Facility Plan; and

BE IT FURTHER RESOLVED this Plan shall utilize ESSER Funding and Capital Reserve funds. The Board of Education is not seeking additional State Funding.

Introduced by: Charlie Shin

Second by: Eun Min

Ayes on roll call: Garcia, Lim, Longo, Matarazzo, Mattessich, Min, Shin

Resolution adopted: 7 – 0

Personnel Committee:

- 1.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the following staff members who worked in the ESSER Summer Programs in Grades 7 – 12:

Rwan Elmohdli
Jared Zuckerman

Jessica Graf
James Mascolo

Hourly rate of pay: \$35.00

- 2.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the following appointment, effective 09/01/22:

Sarah McCambridge
Social Studies Teacher
Monmouth University
Step 2 BA: \$56,480.00

- 3.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the following appointment, effective 09/01/22:

Arnoy R. Torres
Social Studies Teacher
City College of New York
Step 3 BA: \$56,980.00

4.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the following appointment, effective 09/01/22:

Lisaida Garcia
Social Worker
Ramapo College
Step 1 MA: \$59,145.00

5.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the following appointment, effective 09/01/22:

Su Bin Sin
Pre-K Teacher
William Paterson University
Step 1 BA: \$56,030.00

6.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the following appointment, effective 09/01/22:

Mahrugh Khan
Pace University
School Behaviorist
Step 2 MA: \$59,595.00

7.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the following appointment, effective 09/01/22:

Shysell Boneta
BA - Rutgers University
School Psychologist
MA – Philadelphia College of Osteopathic Medicine
Step 5/6 – 6 Yr. level: \$64,980.00

8.) RESOLVED that the Board of Education upon the recommendation of the Superintendent accepts the resignation of Mildred Morales, out-of-district 1.1 student aide, effective 08/19/2022.

9.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves a leave request for Marisa Deodino, Special Education Teacher, effective 09/01/22. Return to district: To be determined

10.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves a family leave request for Laurie Nova, ESL Teacher, effective 12/23/22. Anticipated return to district: April 17, 2023.

11.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the appointment of the following Classroom Aides, effective 09/01/22:

Annie Jang
Palisades Park, NJ

Diane Ortega
Palisades Park, NJ

Annual Salary: \$17,000.00

12.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the appointment of Joanne Retkwa as the High School Student Council Advisor for the 2022/23 school year. Stipend: \$4,869.00

Introduced by: E. Min

Seconded by: A. Garcia

All eyes on roll call: Garcia, Lim, Longo, Matarazzo, Mattessich, Min, Shin

T. Matarazzo recused on James Mascolo – Resolution #1

Policy Committee:

BE RESOLVED that the Palisades Park Board of Education upon the recommendation of the Superintendent adopts Policy No. 6171.3 – “Improving Academic Achievement and Parent & Family Engagement”.

This mandated Policy enforces compliance with all State and Federal requirements for developing and implementing programs provided by Title I funds.

This Policy will be posted on the district’s website in its entirety.

Introduced By: Anieska Garcia

Second By: John Mattessich

Ayes on Roll Call: Garcia, Lim, Longo, Matarazzo, Mattessich, Min, Shin

Resolution adopted: 7 - 0

Curriculum Committee:

RESOLVED that the Board of Education upon the recommendation of the Superintendent does hereby adopt and/or reaffirm the adoption of all course textbooks for courses of study listed for the Pre-K through Grade 12 curriculum aligned to New Jersey Student Language Standards (NJSLS).

BE IT FURTHER RESOLVED that the Board of Education hereby affirms and establishes the curriculum and courses of study for all district programs and grade levels during the 2022 – 2023 school year.

Introduced by: P. Longo

Seconded by: E. Min

All ayes on roll call: Garcia, Lim, Longo, Matarazzo, Mattessich, Min, Shin

Student Activities:

- 1.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves a car wash fundraiser for the Class of 2023 at Lindbergh School (Roff Avenue) on Saturday, September 24th from 9:00 a.m. – 1:00 p.m. Rain date: October 1st

- 2.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves a request from Rachel Morgese, Dance Team Advisor, to attend the “Dance Team Union National Championships” in Orlando, Florida.

Dates: February 9th – February 13th

Cost: \$575.00 per person which includes hotel, registration, 2 breakfasts and airport transfer.

The students will be responsible for their airplane ticket.

Introduced by: E. Min

Seconded by: J. Mattessich

All ayes on roll call: Garcia, Lim, Longo, Matarazzo, Mattessich, Min, Shin

Old Business:

The Board directed the Board Secretary to advertise for a Work Session to commence at 6:30 p.m. prior to the start of the Board's regular meetings for the remainder of the calendar year.

New Business:

In accordance with Palisades Park Board of Education Policy 3260/3270, the Board shall direct the Superintendent to review periodically all district equipment and supplies.

RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the disposition of the following list of obsolete equipment and supplies:

Item Name:	Count:
Imac	145
AeroHive AP	50
2011 MACBOOK AIR	9
printer	1
cisco switch	7
hp switch	1
CISCO ROUTER	1
NETWORK SWITCH	5
chromebook	3
EARLY 2009 MACBOOK AIRS	12
INFOCUS PROJECTOR	1
HP CHROMEBOOK 11 G6 EE	3
ipad	22
MITSUBISHI PROJECTOR	1
HP chromebook	124
EPSON PROJECTOR	1
xerox printer	10
HP 7612	1
ID PRINTER	2
KONICA PRINTER	7
Meraki ap	1
ProServ TV	1
RCA TV	1

New Business:

Introduced by: T. Matarazzo

Seconded by: J. Mattessich

All eyes on roll call to approve the disposition of the aforementioned supplies & equipment.

Dr. Matarazzo opened the meeting to public commentary.

Audience Participation:

Joseph Sperlazzo, employee & resident, remarked about the condition of the fencing at Lindbergh School and the need to invest in repairs.

Also, the backstop on the softball field needs attention.

The board will reach out to Dave Terranova, Recreation Director, to inquire about responsibility.

An audience member asked about school security. Currently, the board is in contract with UFS Personnel Services. UFS provides the district with 3- security guards posted at the entrance of each school building. Annual cost is approximately \$78,000.00.

John Mattessich moved to close audience participation and adjourn the meeting, seconded by Anieska Garcia, all eyes on roll call.

Diane Montemurro